

Waves Move-in / Move-out Arrangements

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This document provides details and expectations when moving furniture into and out of Waves Redcliffe units. There are some “rules” and some guidelines to be followed.

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Access Arrangements

For all units, **Furniture trucks** should use the vehicle ramp to the G level at 20 Sutton Street. This ramp is less steep than that to the Basement. Side-loading trucks should be avoided.

If you do not have a **Garage Remote** that will operate the G level door, contact the Committee at least 2 days prior to any move-in/move-out day to arrange to temporarily borrow a remote.

Trucks may park on the ramp driveway so long as they are on one side, thus allowing carpark traffic to get past.

We have only one **lift** in each tower of the building, so it is vital that the lifts are not used continuously for furniture. Residents need to be able to use the lift by waiting no more than 5 minutes.

We have **Lift Protection Curtains** that must be installed prior to the use of lifts for moving furniture and large items (Ladders, Trades Equipment, Carpeting, Flooring, Barbeques, Crates, Large Boxes and similar). Please request the Lift Curtains at least two days before using the lifts for these items. Contact the Committee at email:

BCWaves17@gmail.com

For move-in/move-out protective floor matting is also needed from lift door to unit door.

Lift Measurements

The lifts are generally big enough for most furniture, though some lounge couches have proven **too big to fit** in the lifts. This has required alternative methods to be used when managing these larger items.

Other methods that might be appropriate are:-

- External Crane/lifting-platform to deliver to unit balcony. Not all balconies are accessible using these external machines.
- Manual handling of items up fire-escape stairs. This can be an arduous task for removalists. Occasionally even large items cannot be delivered to upper levels using the stairs as negotiating 90° corners might prove impossible for long items.
- Disassembly of large items

The lifts internal measurements are about:-

Front to back 210cm
side to side 107cm
Diagonal inside 225cm

Entrance:
209cm high
89cm wide

Floor to Ceiling
215cm high

Unit Doors

Doorways to Units are 85.5 cm wide when fully opened. Wider items can be tilted to traverse doorways.



Moving Days/Hours

All moving should be done on a Monday to Friday between the hours of 7:00 am and 5:00 pm. Should you wish to move furniture outside of these days/hours then you must seek Committee approval well in advance.

Care and Cleanup

No items should be allowed to lean against walls in lobby areas.

Removalists must be advised that any **spills or damage** to Body Corporate property must be made good. Inspections may take place before and after moving events. It is the Resident's responsibility to ensure that the building is left in the original condition.

Security

At no stage during moving operations are open garage doors/ramps to be left unattended. Always arrange for a family member/friend to stand guard at open doors/ramps. In need, seek assistance from the Committee who may be able to arrange a volunteer, but this would be a last resort.

Report Problems

Please advise the Committee of any issues during the move-in/move-out. Also, if there are any changes to arranged days/times the Committee must be advised. Once complete, please email the Committee so that lift curtains may be removed.

We trust your Move-in or Move-out goes to plan at what can be a stressful time.

Regards,
Waves Body Corporate Committee
Email: BCWaves17@gmail.com